

# APPLICATION FOR VARIANCE

Directions: Please read carefully and complete the following form below. Then please sign on the signature line.  
(Incomplete and/or unsigned form will NOT be accepted)



Customer Identification # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**I am submitting this variance request due to: (check one box only)**

- Illness or injury of the permit holder
- Military deployment or mobilization
- Illness, injury or death of immediate family member
- COVID-19 related personal health concerns or general public health restrictions imposed by the federal government, a state, or a local government.

**Please answer the following question:**

1. How many days did you hunt on the permit you are requesting a variance for? \_\_\_\_\_

**Brief statement explaining Variance Request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Include attachment if more room needed.....

**Request for a Variance – Attach one of the following documents:**

- Doctor Documentation on official letterhead (for permit holder or immediate family member); **or**
- Military orders or letter from an employment supervisor on official public health or public safety organization letterhead; **or**
- Copy of death certificate of immediate family member.

**Also, you must:**

- Go to: [wildlife.utah.gov/dwr/hunting](http://wildlife.utah.gov/dwr/hunting) and report your harvest survey (if applicable); **and**
- Mail in original permit with this form; **and**
- Sign and date this form.

In accordance with Utah Administration Rule R657-57, I hereby certify under oath that I am unable to participate in the noted activity due to a qualifying illness/injury, military deployment/mobilization, or other qualifying condition as indicated above. I further certify that all information I have submitted to DWR in support of my permit variance is accurate and correct. I understand that submitting false or misleading information as part of my variance application may constitute a criminal offence. Application is subject to verification.

 **Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Mail to:**  
**Division of Wildlife Resources**  
**Attn: Licensing**  
**1594 West North Temple, Suite 2110**  
**PO Box 146301**  
**Salt Lake City, Utah 84114-6301**

**FOR OFFICE USE ONLY:**  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(DWR personnel accepting application) (Region Office)

REVISED 2/23

## Variances

The Division's authority to grant a variance consistent with the requirements of rule R657-57 is limited to persons that are completely or substantially precluded during the prescribed season from participating in the hunting activity authorized by an eligible wildlife document. ("Substantially precluded" means participating in no more than one hunt day during the prescribed hunting season because of qualifying event or condition.)

**Qualifying events** include:

- Personal illness or injury;
- The death, or significant injury or illness of an immediate family member;
- Or mobilization or deployment under orders of the United States Armed forces, a public health organization, or public safety organization in the interest of national defense or a national emergency.
- COVID-19 related personal health concerns or general public health restrictions imposed by the federal government, a state, or a local government.

**Reinstatement of bonus or preference points-** The Division may grant a variance by restoring bonus or preference points and waiving a waiting period for the following wildlife documents:

- General Season permits;
- Limited-entry permits;
- Public CWMU permits;
- Once-in-a-lifetime permits; and
- Any other hunt that triggers a waiting period to participate in a Division administered drawing.

**Season Extensions-**The Division may grant a season extension variance extending the hunting season on an applicant's wildlife document to the same or substantially similar hunt in the following year for the following wildlife documents:

- Once-in-a-lifetime permits;
- Conservation permits;
- Private limited-entry landowner permits;
- Wildlife expo permit;
- Poaching reported reward permits; and
- CWMU permits obtained through the operator or landowner.

**Variance requests** must be submitted to the Division within **120 days from the end of the season** on the permit.

**Please note:**

There is a one-time only season extension for permits obtained through a UDWR drawing or a wildlife expo permit. For conservation permits, private CWMU permits or limited-entry Landowner Association (LOA) permits, there is a maximum of two times a season extension may be granted.